Use of HPV Trailer Policy

Rationale:
- To maintain and use the HPV trailer according to DEECD guidelines.

Aims:
- To maintain the trailer to transport the HPV vehicles to events.
- To ensure the trailer is insured and registered.

Implementation:
- The trailer will be registered to the Gembrook Primary School Council.
- Gembrook Primary School will insure the HPV trailer.
- It is the responsibility of the borrower to ensure the trailer is working in accordance with Vic Roads requirements, check lights, tyres etc.
- All users are required to sign the assets borrowing book.
- Any fines incurred for the trailer not meeting regulations when towed will be the responsibility of the borrower.
- The HPV trailers main use is to transport HPV vehicles. The trailer may be used for other purposes at the school’s discretion.
- All legal requirements must be met if the trailer is involved in an accident. Gembrook Primary school must be notified immediately if an accident occurs. Police are required to make a report of the damage for insurance purposes.
- Any damage sustained must be reported to the School Council President and/or Principal as soon as possible.

Evaluation:
- The HPV Trailer is maintained in a road worthy condition and is insured for use in support of the Human Powered Vehicle program.
- It will be for 3 year review unless otherwise stated.