Rationale:
Mobile phones are important modern day communication tools. Whilst the school acknowledges that mobile phones may provide increased security for students whilst travelling to and from school, there is no need for students to use mobile phones during the school day. Mobile phones can easily be improperly used, lost or damaged and must therefore be effectively managed.

Aims:
To ensure that the use of mobile phones does not impact on the educational program and that the use of mobile phones respects the privacy of others.

Implementation:
This policy should be read in conjunction with the Gembrook Primary School ICT use policy.

Students:
- Students are encouraged not to bring mobile phones to school.
- Mobile phones are not to be taken on camps or school excursions.
- Mobile phones owned by students and staff are brought to school at their own risk.
- The security of a mobile phone is the responsibility of the student. The school accepts no responsibility for mobile phones that may be lost, stolen or damaged.
- Students are not permitted to use mobile phones at any time during the school day.
- Mobile phones are not to be used to take photos or video on school premises.
- Mobile phones should be switched off upon arrival and left off until departure from the school.
- If a student uses a mobile phone, or allows it to ring during the school day, the phone will be confiscated from the student and returned to the parent or guardian of the student.
- Mobile phones must not be used to send harassing or threatening messages.
- The Principal may revoke a student’s privilege of bringing a mobile phone to school.
- If parents wish to contact their child during the school day, they should do so through the normal school channels—ring the general office.

Staff:
- Teachers in charge of all excursions and trips involving students are encouraged to have their personal mobile phone on during the excursion.

Parents and Community:
- Parents and community members will be encouraged to have mobile phones turned off while assisting with school activities.
- Parents and Community members will be requested not to take photographs of students on mobile phones while on school grounds or attending school events.

Evaluation:
- Mobile phones are not impacting on the educational programs and are used respecting the rights of others.
- All will be for 3 year review unless otherwise stated.

References:

Ratified in 2013