Community Consultation and Decision Making Procedures

Rationale:

- Gembrook Primary School is committed to meeting the needs of the local community. In doing so, we will communicate openly and transparently with the community, seeking community input into school direction, priorities and decisions making.

Aims:

- To best provide for the needs of the community by ensuring that the community is adequately consulted on all appropriate occasions.

Implementation:

- We value and actively seek community input.
- Community consultation provides alternative views, broadens perspectives and enhances the school’s ability to cater for the needs of all of its students.
- Our school will strongly promote and support School Council, Staff, Curriculum Development working parties such as the eSmart team, Kidsmattter and Healthy Together/ Health promoting schools teams, Parents and Friends Association, Student Representative Council, Ecowarriors, e-learning leaders and other community groups and committees etc.
- The community will be consulted on all appropriate topics, using processes that are timely, transparent and that maximise input.
- Consultation will focus on the community groups most affected by the potential outcome.
- Consultation will be inclusive and non-discriminatory.
- Generally the community will be consulted on policymaking, school direction and planning, the formation of goals and priorities, curriculum choices and the processes such as the reporting of student progress and community learning opportunities.
- There are many operational decisions, such as individual teacher’s roles, which would be inappropriate for community consultation.
- The community will be informed that consultation does not mean decision-making. Nor does it equate that decision-making will simply be based on popularity of ideas or weight of numbers.
- Consultation tools may include surveys, questionnaires, meetings or open forums.
- Information gleaned from community consultations will be openly distributed.
- All decisions made after community consultation will be openly communicated, as will the reasoning supporting such decisions.
- Communication policy and procedures will be regularly reviewed, promoted and implemented.

Evaluation:

- Members of the school community are consulted as part of the information gathering process when considering issues affecting the school direction, priorities and decision making.

Community Groups consulted in decision making include:

Ratified in 2015
Gembrook Primary School Consultation & Decision Making Flow Chart

Parents

Principal

Students

Consultative Committee:
- DET

Staff

Leadership Team: Literacy, Numeracy and Science Leaders

OSHC Team

School Council:
- Finance Sub-Committee
- Buildings & Grounds Sub-Committee
- Education Sub-Committee

PFA

OHS:
- OHS Committee
- Management Rep
- HSR

eSmart

Kidsmater

Health Promoting Schools

SRC

Eco Warriors

eSmart

Student Leaders:
- Year 6
- House Captains

Ratified in 2015